

### **Rollin Township Board**

The Rollin Township Board holds meetings on the second Wednesday of each month at 7:00 pm. Meetings are held at the Township Hall located at 730 Manitou Road. All meetings are open to the public and residents are encouraged to attend.

Any special meetings to be held are posted at least 18 hours in advance of the meeting. This posting will be on the door of the Township Hall as required by statute and on the website.

Listed below are members of the Rollin Township Board along with members of other boards appointed by the Township Board. Please contact any of these members with concerns or questions you may have regarding their area of responsibilities and expertise.

Office hours for officials vary and are posted on the front door of the Township Hall and on the website. Calling for an appointment is recommended.

### **Township Board**

Supervisor – John Jenkins ----- 547-7786  
Email: [rollinsupervisor@comcast.net](mailto:rollinsupervisor@comcast.net)

Clerk - Sharon Gust ----- 547-7786  
Email: [rollintownship@comcast.net](mailto:rollintownship@comcast.net)

Treasurer - Marcia Willett ----- 547-7786  
Email: [treasurer@twp.rollin.mi.us](mailto:treasurer@twp.rollin.mi.us)

Trustee - Ray McGrath ----- 547-5663  
Email: [raymond.mcgrath@comcast.net](mailto:raymond.mcgrath@comcast.net)

Trustee - Jerry Wilson ----- 517-403-0841  
Email: [trustee@twp.rollin.mi.us](mailto:trustee@twp.rollin.mi.us)

### **Appeal Board:**

Arlen Miller, Chairman  
Email: [zoningappeals@twp.rollin.mi.us](mailto:zoningappeals@twp.rollin.mi.us)

Jerry Wilson                      Martin Staib  
Walt Miller                        Richard Sherlitz  
John Seiser, alternate

### **Planning Commission:**

Nancy Nichols, Chairman  
Email: [planningcommission@twp.rollin.mi.us](mailto:planningcommission@twp.rollin.mi.us)

Ray McGrath                      Walt Miller  
James Driskill                    Julia Peterson  
Olis Burch                         Kim Griewahn

### **Board of Review:**

Tim Miller, Chairman      Kevin Wilson  
Bruce Walker                Elaine Loveland

### **Building Inspector:**

Rudy Hanna  
Phone: 517-547-4787  
Email: [rollinbuilding@comcast.net](mailto:rollinbuilding@comcast.net)

Hours: Monday and Wednesday:  
8 am - 10 am  
Saturday: 8 am - 11 am

### **Electrical Inspector:**

Jim Baker  
Phone: 517-536-8775  
Hours: By appointment only

### **Assessor:**

Lynn Balice  
Phone: Office: 517-547-7786  
Home: 517-547-5831  
Email: [lynnbalice@comcast.net](mailto:lynnbalice@comcast.net)

Hours: Monday, Wednesday, Friday:  
9 am – 1 pm or by appointment

### **Zoning Officer, Site Review and Board of Review:**

Officer: Tim Miller  
Phone: 517-547-7786  
Email: [rollinzoning1@comcast.net](mailto:rollinzoning1@comcast.net)

Hours: Monday and Wednesday  
8 am - 10 am  
Saturday 8 am - 11 am

*If you would like to be a part of helping the township, please bring a resume into the Township Hall. We are always in need of good people to serve on township committees.*

### **Transfer Station**

The transfer station is a collection point for waste and discarded items run as a non-profit service for township residents. It is located on the West side of Rollin Highway, just North of Forrister Road.

Winter: November through April  
Saturdays 12 noon – 4:00 pm

Summer: May through October  
Saturdays 9:00 am – 4:00 pm

There is a nominal fee for using the transfer station.

## **Rollin Township Information**

Rollin Township has ordinances in effect concerning all types of construction. Please contact the appropriate inspector before remodeling or beginning any new construction. If construction or electrical work is started before proper approval and permits are obtained, you may be billed an additional fee.

An important governing ordinance requires each residence to display three inch or larger house numbers on the premise so they are visible from the road. This ordinance enables fire, police and rescue workers to identify all premises.

Lawns in residential districts must be kept mowed. Any lawn more than 10 inches in height may be mowed by the township with the cost of mowing added to your tax bill. This amount becomes a lien against the property.

Refuse must be removed on a regular basis. You can contract with one of the refuse collection agencies that serve the Township area or take your refuse to the Transfer Station on Rollin Highway. There is a fee for using the transfer station.

## **Township News/Community Calendar**

A confidential mailing list for interested parties to receive township news has been created. If you would like to be included on this list, send your e-mail address to [webmaster@twp.rollin.mi.us](mailto:webmaster@twp.rollin.mi.us) .

## **Tax Collection Information**

Winter taxes for 2011 will be collected at the Rollin Township Hall beginning December 1, 2011 during the following times:

Tuesdays: 9:30 am - 5 pm

Thursdays: 9:30 am - 5 pm

United Bank & Trust (Devils Lk branch only) will also accept payments on Mondays, Wednesdays, Fridays and Saturdays during normal business hours. Payments can also be placed in the drop box located on the East side door of the Township hall. Dog license payment needs to be on a separate check from taxes. They now will be available at the township hall through Oct 31<sup>st</sup> each year.

If you choose to pay by mail, please send payment to:

### **ROLLIN TOWNSHIP TREASURER**

P.O. Box 296

Manitou Beach, MI 49253-0296

If you mail the tax payment or place the payment in the drop box and wish to have a receipt, *you must enclose a self-addressed, stamped envelope.*

Taxes are due February 14, 2012. A 3% penalty will be added to all tax payments made after that date. Payments will be accepted at the Township Hall through Wednesday, February 29, 2012. Payments made after March 1st must be sent to the Lenawee County Treasurer's Office in Adrian.

*Please examine your tax bill carefully.*

*Note: A penalty exists for claiming a principal residence exemption if you are NOT entitled to the exemption.*



## **ROLLIN TOWNSHIP**

P.O. Box 296  
730 Manitou Road  
Manitou Beach, MI  
49253-0296

Phone: 517-547-7786

Fax: 517-547-4788

**Check Out Our Website:**

<http://twp.rollin.mi.us>