

# ADDISON FIRE BOARD

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## ADDISON FIRE & EMS

P.O. BOX 328 - 319 E. Main St. - Addison, MI 49220

Business Phone 547-6776 – Emergency Phone 911 – Fax 547-4179

Tim Shaw, Fire Chief/Paramedic  
David Aungst, Deputy Chief  
Steve Hammill Asst. Chief  
Mark Cleveland Asst. Chief

Ray McGrath, Board President  
Bernard Pepper, Vice President  
Dean Bowman, Trustee  
Dan Wonders, Trustee  
Michelle Gramm, Sec. /Treasurer

December 20, 2010

The regular meeting of the Addison Fire Board was called to order by Chairman Ray McGrath at 8:00 P.M. with a roll call vote; members present were: Ray McGrath, Bernie Pepper, Dean Bowman, Dan Wonders and Chief Tim Shaw. Also present Deputy Chief David Aungst and Greg Bailey of Bailey, Hodshire & Co, PC.

A motion was made by Pepper, supported by Bowman to accept the November 15, 2010 minutes as presented. All in favor. Motion carried.

Audit Presentation - Greg Bailey stated that in the Independent Auditors Report the Addison Fire Board has been given a good opinion. Greg reviewed the assets of the department and went over the fund balances at year end which totaled \$633,246, an increase of \$28,182 from last year. The only significant deficiency is in preparing financial statements in accordance with accounting principles generally accepted in the USA. The auditor recognized that the time and expense required to obtain the necessary training and expertise to perform this task internally would be very great. The auditor noted two opportunities for improvement within the Department, which included monitoring and amending the budget when necessary to avoid any over-expenditure and making deposits more than once a month. Gramm noted that these issues had already been addressed and new procedures have been put in place.

November Ambulance and Fire Financial Reports, including the purchase journal, check register, financial statements and bills were reviewed by the Board. Motion by Bowman and supported by Wonders to accept the financial reports as presented and approve payment of the bills. Motion Carried.

Chief Shaw gave the November Accounts Receivable report: \$32,841.00 billed, \$31,058.82 collected, and an accounts receivable balance of \$86,495.49.

Deputy Chief Aungst presented the November Activity Report. There were a total of 82 incidents for the month. The calls included: 2 Addison, 6 Cement City, 18 Rollin, 8 Wheatland and 30 Woodstock. Station 1 had 10 calls; Station 3 had 36 calls and 36 calls where both Station 1 and 3 responded. There were 11 actual transfers for the month, as 1 was canceled and 6 mutual aid calls.

ADDISON FIRE DEPARTMENT BOARD

December 20, 2010

Old Business

The Village siren has been ordered. The deductible is being covered as well as the having the siren paid in full. The Department will not need to spend the additional money as voted on at the last meeting. The Chief is working on getting the sirens from Cement City, Rollin and Addison to be set off with one tone.

After Officer Jeff Wolcott's resignation, the department has promoted two lieutenants for officer training: Brian Wolcott and Mike Staudinger, Jr.

Chief's Report

The Chief is putting the 1970 grass rig in Cement City up for sale and looking into purchasing a jeep to use as a grass rig.

The Fireman's Supper is scheduled for January 8<sup>th</sup> and the Chief is looking for the Board's approval to have it at the Station again this year. Bowman motioned to allow the Fireman's Supper to be held at the Station. McGrath supported and motion carried.

Chief Shaw spoke to Chris Osgood from the ISO about getting this entire area rated the same. The department will have to do a tanker shuttle to prove we can pump 250 minimum gallons an hour for two hours. We are shooting to do 500 gallons.

The chief will be going to Lansing to check on two issues: UIA and paramedic classes at the department.

UIA - After talking to other departments he learned that they just pay the bill. The arbitrator's report said that Staudinger, Sr. is entitled to unemployment. This department is not disputing that fact, the department just believes that we should not have to pay for it because he is still employed through us. He was laid off from his full-time employment and they should be responsible for the unemployment.

Paramedic Classes - Marvin from Lansing is saying paramedic classes are not allowed to be taught at a fire department. We have met all the requirements, so it doesn't make sense to not be able to have them at the department.

Chief Shaw would like to get garage door openers that are synchronized for use at Station 1 and Station 3 and hopefully Station 2, as well.

Pepper motioned to adjourn with support by Wonders. Motioned carried.  
Meeting adjourned at 9:04 pm.

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Michelle L. Gramm  
Secretary/Treasurer, Addison Fire Board