

# ADDISON FIRE BOARD

89

## ADDISON FIRE & EMS

P.O. BOX 328 - 319 E. Main St. - Addison, MI 49220

Business Phone 547-6776 – Emergency Phone 911 – Fax 547-4179

Tim Shaw, Fire Chief/Paramedic  
David Aungst, Deputy Chief  
Steve Hammill Asst. Chief  
Mark Cleveland Asst. Chief

Ray McGrath, Board President  
Bernard Pepper, Vice President  
Dean Bowman, Trustee  
Dan Wonders, Trustee  
Michelle Gramm, Sec. /Treasurer

April 18, 2011

The regular meeting of the Addison Fire Board was called to order by Chairman Ray McGrath at 7:57 p.m. with a roll call vote; members present were: Ray McGrath, Bernie Pepper, Dean Bowman, and Dan Wonders. Also present Chief Tim Shaw and Deputy Chief Aungst.

A motion was made by Bowman, supported by Pepper to accept the March 21, 2011 minutes as presented. All in favor. Motion carried.

March Ambulance and Fire Financial Reports, including the purchase journal, check register, financial statements and bills were reviewed by the Board. Bowman motioned to approve the financial reports as presented and approve payment of the bills. Wonders supported and the motion carried with all in favor.

Chief Shaw gave the March accounts receivable report. \$47,042.85 billed for the month and a balance of \$95,952.72 as of March 31<sup>st</sup>.

Deputy Chief Aungst presented the March Activity Report. There were a total of 77 incidents for the month. The calls included: 4 Addison, 2 Cement City, 16 Rollin, 3 Wheatland and 18 Woodstock. Station 1 had 10 calls; Station 3 had 36 calls and 31 calls where both Station 1 and 3 responded. There were 23 actual transfers for the month and 11 mutual aid calls.

### Old Business

Board members reported the approval of the 2011-2012 budget from the Townships and Village. McGrath motioned to approve the 2011-2012 Ambulance and Fire Budgets as presented with support by Pepper. Motion carried.

The Board reviewed a revised budget for 2010-2011. Bowman motioned to adopt the budget revisions as presented by Treasurer Gramm. (Attachment 1) Support by Wonders and motion carried.

The property just off 127, near Sea Gate Plastics has been discussed between the parties as a possible site for the training center. There is about 36.10 acres, of which they are willing to sell 6.19 acres. This would be a good spot as it is still in the Village. The cost is \$20,000. AFD would need to take money from the general fund to purchase the property, but the cost of the building would be covered by the donated funds. The Chief is also looking to move the siren out to that property. We will continue to proceed with the lease of Station 1 and property from the

ADDISON FIRE DEPARTMENT BOARD

April 18, 2011

Village. Bowman motioned to approve up to \$20,000 for the purchase of the property off 127 for the training site. McGrath supported and the motion carried.

New Business

After review by the Board, Wonders motioned to approve the resolution to authorize paramedic training as presented. Bowman supported and the motion carried. (Attachment: 11-002).

Chief Shaw presented an agreement to engage attorney, Bradley L. Smith, pro bono regarding general legal issues. It does not extend to representing the Department in litigation unless agreed upon in writing. Also, the firm will pay reasonable expenses, such as copying and postage, up to \$500. McGrath motioned to adopt the agreement to engage attorney, pro bono with support by Pepper. Motion carried.

United Bank and Trust is requiring paperwork to allow Treasurer Gramm to transfer funds between the checking account and the wealth management agency account. A letter to authorize Treasurer Gramm to transfer funds was drafted and read to the Board. Wonders motioned to sign the drafted letter and allow for the transferring of the funds. McGrath supported and the motion carried.

Chief's Report

The remotes for the garage doors have been hooked up. The doors to the Station will now be locked after hours.

Cambridge will no longer be in the consortium. Somerset will be supplying some equipment for the ACS and Addison will donate two Life Pak 12s.

Pepper motioned to adjourn with support by Bowman. Motioned carried.  
Meeting adjourned at 8:58 p.m.

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Michelle L. Gramm  
Secretary/Treasurer, Addison Fire Board