

## **Rollin Township Board Meeting ~ November 12, 2014**

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:05 PM. Members present were Supervisor Jenkins, Clerk Combs, Treasurer Willett and Trustees Walker and Wilson.
- Motion by Wilson and supported by Walker to add the following items to the agenda: Add two sewer account issues. Approve agenda as amended. All ayes, motion carried.
- Motion by Walker and supported by Wilson to approve as presented minutes for October 1, 2014 (Special meeting dealing with Look-out access). Four ayes and one abstain due to Treasurer Willett's absence, motion carried.
- Motion by Willett and supported by Wilson to approve as presented minutes for October 8, 2014 (Regular meeting). All ayes, motion carried.
- Motion by Willett and supported by Wilson to approve the disbursements. Roll call Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Combs and supported by Walker to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Correspondence: Land and Lakes Ladies Club will be sponsoring a Feather Party on November 22, 2014 at 6:30PM located at the Addison Fire Training Center on US 12. Also Dave Itle thanked the township for their business and would like to continue to take care of snow removal for the township.
- County Commission Report: Jim Driskill gave report: Medical Examiner retiring December 31, 2014, County budget approved, and meeting on November 24, 2014 for Sheriff Administrative offices.
- Citizen's comments were heard.

### **Committee Reports (consent agenda)**

- Appeals- (1)
- Assessor – presented written report to board on month activities. Board of Review is scheduled for December 9, 2014 at noon for correction to the tax roll and disabled veterans exemptions. Corrective action plan was sent to state for Audit of Minimum Assessing Requirements (AMAR) for the State Tax Commission. Treasurer Willett requested that board get a copy of reply from the state.
- Building Inspector-37 inspections
- Cemeteries- one burial.
- Electrical Inspector- 9 inspections.
- Fire Board: Meeting on 9-15-14, Walker gave report on fire dept. activities, department had 110 incidents. Audit was completed and several issues were noted and department working on corrective actions. Next meeting on November 17, 2014.
- Supervisor Report- Supervisor Jenkins has spent considerable time dealing with attorneys, contractors and writing memos on litigation ongoing in the Township. Also working on updating ordinances. Handling numerous complaints dealing with storage on accesses, building without permits and other infractions. Township purchased seven new chairs which required assembly.

- Park- Discussion to limit the snow removal in parks and cemeteries.
- Township hall use request: none
- Transfer Station: Winter hours from 12:00pm – 4:00pm beginning November 1.
- Website: Per Webmaster Lynn Wilson the website needs to be updated.
- Zoning Enforcement: (4) permits and (4) complaints.
- Planning Commission: On November 6, 2014, the Planning Commission approved the Master Plan for the township. Much time and work was put into this project. Also the Commission discussed the Right to Farm Act. Next meeting will be December 4, 2014 at 7:00pm.
- R.R. Watershed Council: Meeting held on October 6, 2014 at Hidden Lake Gardens .
- Motion by Walker and supported by Wilson to approve consent agenda. All ayes, motion carried.

#### **OLD BUSINESS**

- Motion by Willett and supported by Wilson to authorize \$1500 for each lake (Devils and Round) for 2015 DEQ permit to treat lakes for weeds. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Willett and supported by Walker to authorize Walker to work with other members of the Fire Board and Attorney Fred Lucas to update Fire Board Agreement. Last time agreement was updated was in 2005. Comment by Wilson that legal fees should be divided between all members of the Fire Board. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

#### **NEW BUSINESS**

- Motion by Willett and supported by Wilson to renew township insurance coverage in the amount of \$6481. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Wilson and supported by Walker to counter sue Thomas Schnorberger per Attorney Fred Lucas recommendations for building without permit and 100 close to lake. This resident sued the township over a FOIA complaint after he was denied a variance. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Wilson and supported by Walker to remand Zoning Ordinances back to Planning Commission to provide penalty under civil infraction as recommended by Attorney Fred Lucas. All ayes, motion carried.
- Motion by Wilson and supported by Willett to send Master Plan for review. Attorney Fred Lucas recommended that the Master Plan be remanded back to the Planning Commission to extend an area in township to commercial. Consensus was that this issue was debated by Planning Commission. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-no and Jenkins-no. Motion carried.
- Tabled Dog Control Ordinance until Jenkins can further investigate kennel licenses issued by County. Motion by Wilson and supported by Walker. All ayes, motion carried.
- Motion by Willett and supported by Walker to approved Nuisance Abatement Ordinance #15. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to approved Parking Ordinance #21, with one edit on Section 3 (E) to change one red rear light to two red rear lights. Roll call: Wilson-no, Walker-yes, Willett-yes, Combs-no and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Walker to remove sewer late fee from Joseph Pullen account due to his death. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to proceed as directed by township attorney in regard to waive \$169.62 on tax roll for a property that was split into two properties. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Citizen's comments were heard.

-Motion Willett and supported by Wilson to adjourn the meeting at 8:45 PM.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_