

## Rollin Township Board Meeting ~ January 13, 2015

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor Jenkins, Treasurer Willet, Clerk Combs and Trustees Wilson and Walker. Quorum was reached.
- Motion by Willett and supported by Wilson to approve agenda with addition to purchase an 1893 Lenawee County Atlas. All ayes, motion carried.
- Motion by Wilson and supported by Walker to approve minutes December 9, 2015. All ayes, motion carried.
- Motion by Willett and supported by Wilson to approve the disbursements. Roll call - Willett=yes, Combs=yes, Wilson=yes and Jenkins=yes. Motion carried.
- Motion by Combs and supported by Walker to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Correspondence: None
- County Commission Report: Jim Driskill reported that the Road Commission will be repairing Manitou Beach Road from Addison to Devils Lake Hwy. this year. May election will be held for the 911 surcharge.
- Citizen's comments: none

### Committee Reports (consent agenda)

- Appeals- (1) ZBA meeting on 12-7-2105, Marilyn Kahle Trust at 2210 Pleasant Grove to re-build with less than required setbacks and cover over 30% of lot. Variance granted with the following changes: Reduce footprint to 32 foot with (4) foot setback on west side and (5 ½) foot on east side. East side setback to be no less than 7 ½ foot on street side and (1) foot overhang on the whole house. Raised patio on east property line may not be closer than 5 ½ feet to the line. Street side will align with existing property. Main structure will be 47 feet long. Patio is to be 12 foot out from structure.
- Assessor: Handled 60 phone calls, processed two appeals, working on 2016 tax roll, attended one meeting with Devils Lake Venture, LLC and completed 15 site inspections on new constructions and people wanting re-assessments.
- Building Inspector- 36 inspections
- Cemeteries: No activity.
- Electrical Inspector- 9 inspections
- Fire Board: Reported by Bruce Walker there was a Fire Board meeting on 12-21-2015; the Fire Department handled 127 calls in November. The Fire Department purchased a new laptop and an IO drill used for IVs. The Fire Department gave the township a first aid kit. Presently the Fire Department is utilizing a Secretary/Treasurer that has been working on better record keeping and communications. Also it was discussed that Chief Shaw gave out \$9500.00 in bonuses and that penalties of \$16,000 have been paid to the IRS.
- Supervisor Report: Supervisor Jenkins contacted the Sheriff Department regarding the problems at Simon's construction on Pleasant Valley. Sent a letter to Fenstermacher's neighbor's and had a snow fence removed that was serving no purpose. Supervisor Jenkins met with Andrew Haring and Doug Kapnick to discuss updating zoning maps. John worked on a draft insurance policy for all contractors that work for the township. Also Supervisor Jenkins met with township attorney regarding several issues within the township.

- Park : no activity.
- Township hall use request: 1-30-2016 – Cassandra Davis and Tip-Up Weekend-Land & Lakes Ladies Club.
- Transfer Station: (4) collections, consisting of \$972.00 collected.
- Website: A report of website activities was prepared and submitted to the Board from Lynn Wilson. There was an increase of hits from last month. Lynn is open to comments regarding the website as far as what the township residents would like to see or change.
- Zoning Enforcement: 6 permits and 3 violations. Supervisor Jenkins will look into zoning language for snow fences.
- Planning Commission: Had meeting on January 7, 2016 and elected officers. Elected were Doug Kapnick and Nancy Nichols as co-chairpersons and Mike Clark as secretary.
- R.R. Watershed Council: Reported by Jerry Wilson that the new Director Steve May working on extra funding and programs for the spring.
- Motion by Willett and supported by Walker to approve consent agenda. All ayes, motion carried.

#### **OLD BUSINESS**

- Motion by Willett and supported by Wilson to authorized Supervisor Jenkins to get quotes for (6) posts to be installed at Main St. access. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

#### **NEW BUSINESS**

- Motion by Willett and supported by Walker for Resolution for adopting a new Sewer Ordinance. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Willett and supported by Wilson to purchase a back-up tabulator for the elections. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Willett and supported by Walker to accept the resignation of Deb Bradish with regrets. All ayes, motion carried.
- Motion by Willett and supported by Wilson for Supervisor Jenkins to get quotes for janitor coverage. At this time, we will utilize Lois DeFay until end of fiscal year. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Willett and supported by Combs to purchase an 1893 Lenawee County Atlas for \$120.00. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-no. Motion carried.

-Board comments: Clerk Combs reported that there will be (4) elections in 2016. Also that Irma David will be the Election Director for the township.

-Citizen's comments were heard.

-Motion by Wilson and Willett adjourn the meeting at 8:21 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_