

Rollin Township Board Meeting ~ October 14, 2015

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor Jenkins, Treasurer Willet, Clerk Combs and Trustees Walker & Wilson. Quorum was reached.
- Motion by Willett and supported by Wilson to approve amended agenda to include minutes from Special Meeting on September 29, 2015. All ayes, motion carried.
- Motion by Wilson and supported by Walker to approve minutes September 9, 2015. All ayes, motion carried.
- Motion by Willett and supported by Walker to approved Special Meeting minutes on September 29, 2015. All ayes, motion carried.
- Motion by Willett and supported by Wilson to approve the disbursements and payment to insurance company for \$12,604.00 for annual premium. Roll call - Walker-yes, Willett-yes, Combs-yes, Wilson-yes and Jenkins-yes. Motion carried.
- Motion by Combs and supported by Walker to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Motion by Combs and supported by Wilson to utilize new BS & A format as presented for future treasurer and disbursement reports. All ayes, motion carried.
- Correspondence: none
- County Commission Report: Jim Driskill was absent due to death in family.
- Citizen's comments: none.

Committee Reports (consent agenda)

- Appeals- (5)
- Assessor: Handled 45 phone calls, completed one appeal address list, finished 200 assessment reviews in the Addison area and attended one meeting with new owner of the school house on Cherry St.
- Building Inspector- 42 inspections
- Cemeteries: no activity.
- Electrical Inspector- 5 inspections and 1 contractor registration.
- Fire Board: Reported by Trustee Walker; meeting was held on September 21, 2015; fire department handled 105 incidents. Also the new pumper truck was demonstrated and was going into service.
- Supervisor Report: John Jenkins spent a lot of time dealing with new insurance cover for the township. Jenkins met with Planning Commission Chairperson Doug Kapnick to discuss new zoning maps that are needed to reflect current zoning situations. John also worked on vacation policy for township employees. The township received a grant for \$6000 from

the Michigan Council for the Arts to be used for the 2016 Festival of the Arts in the Manitou Beach Village. Supervisor Jenkins meets daily with resident either in person or on the phone to help resolve issues or complaints.

-Park : Jerry Wilson discussed some ideas dealing with the west fence area of the park that we may want to look at some additional landscaping next year.

-Township hall use request: None

-Transfer Station: New hours start on November 7, 2015; 12pm-4pm.

-Website: Report was submitted to the board from Lynn Wilson. The website continues to be updated for resident's information source.

-Planning Commission: Trustee Walker reported no meeting in September.

-R.R. Watershed Council: Trustee Wilson reported that Steve May is new administrator and next meeting is on October 22, 2015 at Voc. Tech.

-Motion by Willett and supported by Walker to approve consent agenda. All ayes, motion carried.

OLD BUSINESS

-Motion by Willett and supported by Combs to have surveys completed on Oak Shade and Main St. for the amount of \$700.00 each. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Willett to change district for Devils Lake Venture from CR to C1 this is for part of property between the lake and highway (RLO 470-0010-00). Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Vacation Policy for township was discussed; further action was postponed for additional investigation.

NEW BUSINESS

-Motion by Wilson and supported by Walker to renew Mowing Contract with Clean Cut Lawn for 2016 for the same rate. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion Walker and supported by Wilson to digitize township documents in flat file not to exceed \$700.00. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Willett to hire Lois Defay for back-up cleaning person to cover for Deb Bradish in her absence. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to approve a land-split for Lester Williams in Rollin. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson to renew service agreement with Shoemaker Heating for one year. The service agreement is to annually service the furnace and air conditioning. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson to authorize Supervisor Jenkins to sign grant agreement with MCACA and set up budget accordingly. The grant is for the Festival of the Arts. All ayes, motion carried.

-Board comments were heard.

-Citizen's comments were heard.

-Supervisor Jenkins adjourn the meeting at 8:35 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: _____ Supervisor: _____ Clerk: _____