

## Rollin Township Board Meeting ~ November 13, 2013

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00PM. Members present were Supervisor Jenkins, Clerk Combs, Treasurer Willett and Trustees Walker and Wilson.
- Motion by Wilson and supported Walker to accept the agenda; all ayes, motion carried.
- Motion by Wilson and supported by Walker to accept the minutes of October 9, 2013 as presented. Four ayes, one nay, motion carried.
- Motion by Willett and supported by Walker to approve the disbursements. Roll call Wilson=yes, Walker=yes, Willett=yes, Combs=yes and Jenkins=yes. Motion carried.
- Motion by Combs to accept the Treasurer's report as presented, subject to audit, supported by Walker. All ayes, motion carried.
- Correspondences: The Michigan Forestry and Park Association gave \$1000.00 for the Manitou Beach Historic Preservation Society for tree planting on South Lakeview. Received a petition from some residents in regard to the Round Lake boat ramp.
- County Commission Report-Jim Driskill gave report.
- Citizen's comments were heard.
- Township insurance agent Jim Hnilo presented to the board his recommendations for additional insurance coverage.

### Committee Reports (consent agenda)

- Appeals- (4)
- Assessor – attached report.
- Building Inspector- 37 inspections
- Cemeteries- no activity
- Electrical Inspector- 4 inspections
- Fire Board: Walker gave report on fire dept. activities. Next meeting Nov. 18, 2013.
- Supervisor Report-Supervisor Jenkins – Contractors working on drain at Look-out access. Zoning Ordinances work completed after attorney review. Signs at accesses – 75% completed. Fence around air conditioner completed. The debris at drive-in area only temporary (2-3 week).
- Park- no new issues.
- Township hall use request:
- Transfer Station: Winter hours from Noon – 4:00pm.
- Website: Activity report submitted.
- Zoning Enforcement: 6 site reviews.
- Planning Commission: Report given by Walker, next meeting plan to continue to work on land-use plan. Had (2) meetings in October.
- R.R. Watershed Council: Had meeting on Oct. 24 in Dundee. Received \$15,000 grant for general expenses, monies available for Blue Water sites.

-Motion by Willett, supported by Combs to approve consent agenda. All ayes, motion carried.

### **OLD BUSINESS**

-Motion by Willett and supported by Walker to increase Insurance umbrella to one million dollars and zoning ordinance coverage to \$500,000 for an increase of \$760.00 annually. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Wilson and supported by Willett to double bill (Patrice and Kaulins) on their sewer bills starting in January, 2014, to reimburse the township for past unpaid bills. They will be double billed until the amount owed to township is paid in full. This action had to be taken due to the recommendation of our attorney. Supervisor Jenkins will be sending both parties a letter summarizing board actions. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Willett made comment in regard to Irma David pay for non-statutory duties that Board be kept informed of activities/projects prior to implementation.

### **NEW BUSINESS**

-Tabled the re-surveying of new part of cemetery until next meeting.

-Motion by Combs and supported by Willett to purchase a metal detector for cemetery lot location and not to exceed \$400.00. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson to do a title search on road-end property at Oak Shade for the amount of \$150.00. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Willett to authorized Supervisor Jenkins to investigate and implement the best method to illuminate the Look-out access stairs and entrance. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Willett to authorized Supervisor Jenkins to sign a contract with Hudson Township to allow their residents to use our transfer station. Hudson Twp. will pay Rollin Twp. \$150.00 per month and their residents will pay the same amount for usage as Rollin Twp. residents. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to grant a Conditional Use permit for the following properties: 126, 132 and 140 N. Lakeview Blvd.. This includes all permitted principle uses named in Zoning Ordinance Article XIII, Section 13.01, except the following:

Medical or dental clinics; funeral homes; offices employing more than two persons; private service clubs, fraternal organizations and lodge halls; dry cleaners and self-serve laundromats; banks and loan offices; retail sales of grocery items, drugs, hardware and sexual materials or services of any kind; eating or drinking establishments of any kind and governmental or community buildings of any type. Sufficient off street parking shall be provided. All appropriate requirements of the current Zoning Ordinance shall be followed.

Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Combs and supported by Willett to apply for (2) permits from DEQ for \$1,500.00 each for Devils and Round Lake treatments in 2014. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Supervisor Jenkins asked the Board if they wanted attorney representation at the November 18, 2013. The appeals meeting deals with accessory buildings. The Board agreed that it was not necessary.

-Walker stated that Woodstock Twp. asked if Rollin Twp. would split the cost of attorney fees to review Addison Fire Board agreement with townships. Last update of agreement was in 2006. Motion by Walker and supported by Willett to join in with Woodstock Twp. to split the cost of attorney fees for review of agreement (using Woodstock's attorney-Fred Lucas). No limit was put on this motion. Rollcall: Wilson-No, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Walker to accept PA 116 application for Waterland Farms. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Citizen's comments were heard.

-Motion by Wilson and supported by Willett to adjourn the meeting at 8:50 PM, all ayes, motion carried.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_