

## **Rollin Township Board Meeting ~ November 16, 2016**

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor Jenkins, Treasurer Willet, Clerk Combs and Trustees Wilson and Walker. Quorum was reached.
- Motion by Wilson and supported by Walker to approve amended agenda to include add approve payment for Permit Fees for both lakes, BS&A training for assessor's office and sewer account dispute. All ayes, motion carried.
- Motion by Wilson and supported by Walker to approve October 12, 2016 meeting minutes. All ayes, motion carried.
- Motion by Willett and supported by Walker to approve the disbursements. Roll call - Willett-yes, Combs-yes, Wilson-yes, Walker-yes and Jenkins-yes. Motion carried.
- Motion by Combs and supported by Wilson to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Correspondence: Clerk read three letters from the State referring to the assessor's office in regard to corrective action steps for the state audit of our assessment rolls.
- County Commission Report: Jim Driskil reported that the County Commission is working on an animal control ordinance, conducting a speed studies through the Road Commission, a consultant is working on ways the county can generate revenue and that Senator Zorn has been recognizing Vietnam Veterans.

### **Committee Reports (consent agenda)**

- Appeals-(1) Devils Lk. Ventures, LLC to build with less that required front and rear setbacks. This appeal is for a restaurant at the Old Sun and Snow marina. This appeal is the same appeal that was approved and expired on 9-14-15.
- Assessor: Working on corrective action plan for State with Irma David. Board of Review scheduled for December 13, 2016 at noon for corrections only.
- Building Inspector- 31 inspections
- Cemeteries: one burial.
- Electrical Inspector- 11 inspections
- Fire Board: Had meeting on October 19, 2016, Fire Department handled 134 calls. Fire Department is presently looking at purchasing a new ambulance.
- Supervisor Report: Supervisor Jenkins notified the Road Commission of two issues dealing with damaged road surface and a hidden intersection needing a sign. John has been spending time with Irma David to help her with the transition. Also has been working with Irma and Marty Marshall to improve our property records. Supervisor Jenkins received a copy of the summary dismissal request from Attorney Lindsay Dangle which will be entered into the court record on December 19, 2016.
- Park: Trustees Wilson and Walker investigating cost for a chain and sign to close park during winter months. No snow plowing will be done in the park during winter months except if it is used for local activities like Tip-up.
- Township hall use request: (2) requests; on 12-3-16 used by Megan Defay and on 12-18-16 used by Sarah Pasley.

-Transfer Station: (5) collections consisting of \$1809.00 collected. Winter hours are from 12n – 4p on Saturdays.

-Website: Lynn Wilson handled out website report prior to meeting for Board review.

-Zoning Enforcement: 5 permits and 5 violations.

-Planning Commission: Held meeting on November 3, 2016, worked on clearing up Zoning issues, retaining walls, marina parking and zoning maps.

-R.R. Watershed Council: Held meeting on October 20, 2016, good speaker on water quality on wet lands and big concern about populated lakes that allow fertilizer running into lake.

-Motion by Wilson and supported by Walker to approve consent agenda. All ayes, motion carried.

#### **OLD BUSINESS**

-Motion by Wilson and supported by Walker to accept bid from Ropes and Rigging Tree Service to remove large branch on Pine St. for the sum of \$450.00. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to accept snow removal bid from Dave Itle for (1) year. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to approve Zoning Maps with following corrections on Devils Lake; properties at Walnut St. to Grove St. change from commercial to residential, Chestnut at Devils Lake Hwy. including (2) lots, Boat Gallery to Manitou Beach Rd. change to commercial and change two lots on north end of Devils Lake to lake residential. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

#### **NEW BUSINESS**

-Motion by Walker and supported by Wilson for Ordinance 40 to rescind several outdated ordinances. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson to purchase new door sign for Supervisor's office. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson for Resolution 2016-14 to adjust budget for \$50.00 to cover Auditor fee. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker for amended motion to pay immediately for (2) Permits for State to treat both lakes at \$1,500 for each lake. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Wilson to hire BS&A for training in the assessor's office for \$1000 per day up to \$3000 if needed per Supervisor Irma David. Roll call: Wilson-yes, Walker-yes, Willett-no, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson to adjust sewer account for Gail Fink for correcting her account and remove late fees due to sale on one property and credit applied to that account. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs- yes, and Jenkins-yes. Motion carried.

-Motion by Combs and supported by Wilson to renew snow removal bid with Dave Itle for two years for same price. Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

Board Comments: The Board recognized Supervisor Jenkins for his eight years of service to the township. John was thanked by the board and citizens. Also the Board welcomed new supervisor Irma David.

Citizen's comments were heard.

The meeting was adjourned at 8:35 pm by Supervisor Jenkins.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_