

## **Rollin Township Board Meeting ~ December 10, 2014**

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor Jenkins, Clerk Combs, Treasurer Willett and Trustees Walker and Wilson.
- Motion by Willett and supported by Walker to have the option of going into closed session when Attorney Fred Lucas arrived. All ayes, motion carried.
- Motion by Walker and supported by Wilson to approve as presented minutes for November 3, 2014 (Special meeting dealing with Look-out access). Four ayes and one abstain due to Clerk Combs absence, motion carried.
- Motion by Willett and supported by Wilson to approve as presented minutes for November 12, 2014 (Regular meeting). All ayes, motion carried.
- Motion by Willett and supported by Wilson to approve the disbursements. Roll call Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Combs and supported by Willett to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Correspondence: An email from Deputy Dave Borton listing all of the licensed kennels in Rollin Township.
- County Commission Report: Jim Driskill gave a report on county activities. Health Department was recognized by State for their accreditation. Mr. Driskill encouraged citizens to go to Lenawee County web-site and search Lenawee paperless documents and look at meeting on November 24, 2014 for Sheriff building plans.
- Citizen's comments were heard.

### **Committee Reports (consent agenda)**

- Appeals- (2)
- Assessor – Lynn Balice sent out questionnaires for the lakefront and back lot areas, having been getting a good response. The state has responded to the AMAR review and they accepted the submitted corrective action plan. The increase for the inflation rate multiplier for 2015 is 1.016 which is the same as last year.
- Building Inspector-29 inspections
- Cemeteries- two burials. Six trees planted in Green's cemetery.
- Electrical Inspector- 14 inspections and 3 registrations.
- Fire Board: Meeting on November 17, 2014, Walker gave report on fire dept. activities, department had 96 incidents. Department hired two paramedics. Next meeting on December 15, 2014.
- Supervisor Report- Supervisor Jenkins has been working with attorneys on several legal matters, has interviewed individuals and made recommendations for various boards, worked on line item adjustments to the budget, updated two ordinances to present to the board, authorized two civil infraction tickets and contacted the Sheriff regarding dog kennels in Rollin Township.
- Park- Work has started per state grant work.

- Township hall use request: Lori Wilson on December 20, 2014 and Amber Clark on December 27, 2014.
- Transfer Station: Winter hours from 12:00pm – 4:00pm beginning November 1.
- Website: Per Webmaster Lynn Wilson working on updating the township website.
- Zoning Enforcement: (3) permits and (1) violation.
- Planning Commission: Meeting on December 3, 2014 discussion to change ordinance violations to civil infractions. Bruce Walker has requested our Township attorney to attend the next Planning Commission on January 8, 2015.
- R.R. Watershed Council: Meeting on November 12, 2014 to ok the budget.
- Motion by Wilson and supported by Willett to approve consent agenda. All ayes, motion carried.

### **OLD BUSINESS**

### **NEW BUSINESS**

- There was discussion on approving a liquor license for Devil's Lake Ventures at 9570 Devil's Lake Hwy. Supervisor Jenkins told the owners to get their application approved from the state first then returned to the Board for local approval.
- Motion by Wilson and supported by Willett to charge Resident Appelhans for damage to the road from burning leaves. When the Road Commission repairs the road the charges will be sent to Appelhans to reimburse the township. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Wilson and supported by Walker to opt out of Ordinance for Medical Marijuana Provisioning Centers in Rollin Township. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Walker and supported Willett to approve Line Item Adjustments to the budget. (see attached) Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Willett and supported by Walker to re-appoint Nancy Nichols to the Planning Commission for a three year term. All ayes. Motion carried.
- Motion by Walker and supported by Wilson to re-appoint Barb McClain to Planning Commission for a three year term. Roll call: Wilson-yes, Walker-yes, Jenkins-yes, Willett-no and Combs-no. Motion carried.
- Motion by Wilson and supported by Willett to re-appoint Arlen Miller to the BZA for three year term. All ayes, motion carried.
- Motion by Walker and supported by Willett to re-appoint Tim Miller, Steve Dinius, Kevin Wilson and Pat Wilson (alternate) to the Board of Review for two year term. Roll call: Walker-yes, Willett-yes, Combs-yes, Jenkins-yes and Wilson-abstained. Motion carried.
- Motion by Willett and supported Walker to approve Ordinance 16; Inoperable and Abandoned Vehicles; Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to approve Ordinance 17; Littering, Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Walker to hire Sharon Uyttenhove with 90 day Probation Period. Roll call: Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to approve Irma David to purchase (3) new computers for the Clerk, Deputy Clerk and Assessor not to exceed \$2500. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Combs and supported by Willett to purchase new computer desk for Treasurer not to exceed \$750. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to approve that Supervisor Jenkins contact Joe Duvall to remove (4) ash trees located at Pleasant Valley access not to exceed \$750. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins- yes. Motion carried.

-Motion by Wilson and supported by Willett to go into closed session with township attorney, Fred Lucas to discuss attorney/client information at 8:20pm. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson to return to open session of the meeting at 8:55pm. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes, and Jenkins-yes. Motion carried.

-Citizen's comments were heard.

-Motion Wilson and supported by Walker to adjourn the meeting at 8:56 PM.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Clerk: \_\_\_\_\_