

Rollin Township Board Meeting ~ December 9, 2015

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor Jenkins, Treasurer Willet, Clerk Combs and Trustees Wilson and Walker. Quorum was reached.
- Motion by Willett and supported by Wilson to approve agenda with omission of Appointments to Board of Review. All ayes, motion carried.
- Motion by Wilson and supported by Willett to approve minutes November 11, 2015. All ayes, motion carried.
- Motion by Willett and supported by Walker to approve the disbursements. Roll call - Willett-yes, Combs-yes, Wilson-yes and Jenkins-yes. Motion carried.
- Motion by Combs and supported by Wilson to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Correspondence: Residential customers will pay about 4.5 percent more on their electrical bill according to Consumer Energy.
- County Commission Report: Following report given by Jim Driskill; new county commissioner is Dawn Bales, Department of Aging provides ramps to needy residents, web-site; LenaweePublic.com shows activity during the month.
- Citizen's comments: were heard in regard to contractors building new construction on Pleasant Valley. Also resident having problems with neighbor putting up a snow fence.

Committee Reports (consent agenda)

- Appeals- (2) Meeting on November 16, 2015 for Gartha Hazen to build addition with less that required 10 feet between buildings. Variance was granted as requested. Meeting on November 30, 2015 for David Weldy to build an addition with side yard setbacks that do not conform to ordinance this increases a non-conforming residence. Variance granted as requested with overhangs to match the house.
- Assessor: Handled 57 phone calls, prepared two appeals address mailing list, completed two land splits, inspected 20 new construction site and properties needing re-assessments and attended one meeting with Devils Lake Ventures, LLC about re-assessment of the property. Board of Reviews will meet on December 15, 2015 at noon in the Township Hall to do corrections to the tax roll.
- Building Inspector- 38 inspections
- Cemeteries: No activity.
- Electrical Inspector- 14 inspections
- Fire Board: Trustee Walker attended Fire Board meeting on 11-15-15. The Fire Department handled 102 incidents in October. The rent on the Training Center was increased to \$400.00.
- Supervisor Report: Final payment requested for Tibbs Park has been submitted. Reviewed two accesses that residents have attempted to take over, request the board to take action to retain accesses. Review budget to determine line item adjustments that need to be made. Also received three bids from contractors for tree removal at Tibbs Park. Supervisor reviewed the sewer ordinance that has been approved by the Drain Commission. Supervisor Jenkins received several complaints about new construction on Pleasant Valley.

- Park: In the process of getting several dead trees removed from Tibbs Park.
- Township hall use request: Vicki Adams (12-20-15) and Lisa Callahan (1-16-16).
- Transfer Station: New hours start on November 7, 2015; 12pm-4pm. Had (4) collections totaling \$1146.
- Website: Lynn Wilson gave a report on website usage.
- Zoning Enforcement: 6 permits and 3 violations.
- Planning Commission: no meeting in November.
- R.R. Watershed Council: no activity.
- Motion by Wilson and supported by Walker to approve consent agenda. All ayes, motion carried.

OLD BUSINESS

- Motion by Willett and supported by Walker to hire Joe's Tree Service. After some discussion with Doug Kapnick about insurance coverage for contractors, the board took a roll call vote and failed due to lack of insurance coverage by contractor. Roll call: Wilson-no, Walker-no, Willett-no, Combs-no and Jenkins-no. Motion failed.
- Motion by Willett and supported by Walker to hire Ropes and Rigging Tree Service to remove trees and eight stumps from Tibbs Park for \$2,100. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Wilson and supported by Walker to approve Internship for Andrew Haring to do zoning maps to reflect new Zoning Ordinances also to pay Mr. Haring for mileage. The Internship is from Adrian College and Mr. Haring will be receiving three credits for his project working for Rollin Township. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Willett and supported by Wilson to remove walking trail discussion from table. All ayes, motion carried.
- After presentation from Doug Kapnick in regard to conducting a non-motorized feasibility study the Board agreed to pledge funds in 2016-17 budget for half the cost of the study if Woodstock Township would pay other half. The cost for the study is \$7800.00.
- Motion by Walker and supported by Wilson to regain title to Outlot X (Grove St. access) Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Wilson and supported by Willett to reclaim 10 foot easement east of Green's Cemetery. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

NEW BUSINESS

- Motion by Willett and supported by Walker to increase the Board of Appeals members salary by \$5.00 per meeting except for the trustee. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Wilson and supported by Walker for policy change for all contractors that work for the township must carry liability and work compensation insurance. If the contractor is a sole proprietorship they must sign an Independent Contractor Statement. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to appoint Emma Jenkins as representative for Hudson Carnegie District Library. Four ayes, Supervisor Jenkins abstain. Motion carried.

-Motion by Willett and supported by Wilson to do Line item adjustments to budget as presented. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to re-appoint Doug Kapnick and Jim Driskill to the Planning Commission. All ayes, motion carried.

-Motion by Walker and supported by Wilson to re-appoint Richard Sherlitz to the Board of Appeals. All ayes, motion carried.

-Motion by Willett and supported by Walker to purchase a printer with extend warranty not to exceed \$750.00. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Willett to authorized Supervisor Jenkins to proceed with a deal with Simons for easement on township property to include a fence at Simons cost. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkin-yes. Motion carried.

-Board comments were heard.

-Citizen's comments were heard.

-Supervisor Jenkins adjourn the meeting at 9:35 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: _____ Supervisor: _____ Clerk: _____