

Rollin Township Board Meeting ~ February 10, 2016

-Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor Jenkins, Treasurer Willet, Clerk Combs and Trustees Wilson and Walker. Quorum was reached.

-Motion by Walker and supported by Wilson to approve agenda. All ayes, motion carried.

-Motion by Wilson and supported by Walker to approve minutes as amended. (A sentence referring to snow fences in Supervisor's Report was omitted) in January 13, 2016 minutes. Four ayes and one nay (Willett). Motion carried.

-Motion by Willett and supported by Walker to approve the disbursements. Roll call - Willett-yes, Combs-yes, Wilson-yes, Walker-yes and Jenkins-yes. Motion carried.

-Motion by Combs and supported by Walker to accept the Treasurer's report, subject to audit. All ayes, motion carried.

-Correspondence: None

-County Commission Report: None

-Citizen's comments: none

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Committee Reports (consent agenda)

-Appeals- Had (2) appeals in January, 2016. Devil's Lake Venture, LLC requested a variance to allow a sign, awning and columns with less that required setbacks. This appeal is granted as applied for with sign oversized and awning and columns to close to road. Stafford at 2427 Round Lake Hwy, requested a variance for a fence that did not meet site clearance triangle ordinance. Granted with the following changes; move the fence back from the road 15'8" and a minimum two inch square opening wire mesh.

-Assessor: Handled 39 phone calls, completed (2) appeals mailing list, finalized the 2016 Tax Roll. Received the increase from the county from Rollin Twp. residential increase is .0590976 and the Agricultural was flat no increase. Completed 16 site inspections and attended (2) meetings with residents about re-assessment of properties. Board of Reviews will be held on March 14 and 15 between 1pm – 4pm and 6pm-9pm at the township hall.

-Building Inspector- 34 inspections

-Cemeteries: No activity.

-Electrical Inspector- 9 inspections and (1) registration.

-Fire Board: Meeting was held on January 18, 2016, Trustee Wilson did not attend due to illness. The Fire Department handled 149 calls in December. The Department Purchasing Policy was passed. The Fire Board is presently working on the department budget.

-Motion by Walker and supported by Willett for Rollin Township Board to hold a special meeting with Fire Chief Shaw and Secretary/Treasurer Cindy Prue to discuss the Fire Department annual budget. Four ayes and (1) nay (Combs). Motion carried.

-Supervisor Report: Supervisor Jenkins has spent time working in the summary of the new Sewer Ordinance and producing the supporting documents to enforce it. Trustee Wilson and Supervisor Jenkins will be meeting with the Drain Commission to go over several items that are of concern to the Township. Supervisor Jenkins has been working with

Zoning Enforcer Rick Arnold on a number of situations and issues in the Township. Also has received and monitored the progress of several complaints.

- Park : no activity.
- Township hall use request: On Easter Sunday, 3-27-2016, McNett will be using the township hall.
- Transfer Station: (5) collections, consisting of \$1013.00 collected.
- Website: A report of website activities was prepared and submitted to the Board from Lynn Wilson. There was an 18.5 percent increase of usage from last year.
- Zoning Enforcement: 3 permits and 4 violations.
- Planning Commission: No meeting.
- R.R. Watershed Council: No meeting.
- Motion by Walker and supported by Wilson to approve consent agenda. All ayes, motion carried.

OLD BUSINESS

- Motion by Walker and supported by Willett to approve (2) amendments to the Rollin Township Zoning Ordinance which covers outdoor dining. The proposed language is in Sections 13.02 and 16.02; "Eating and drinking establishments when food or beverage is consumed within a completely enclosed building. Outdoor dining is permitted when attached to and a part of the indoor establishment. Establishments with a character of a drive-in or open front store are prohibited." Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Walker and supported by Wilson to approve a Snow Fence Ordinance removing Sections 5 and 6. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-no and Jenkins-yes. Motion carried.
- Motion by Walker and supported by Wilson to increase limits on Worker Compensation Policy from Non-employees working for the township from \$100,000 to \$500,000. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

NEW BUSINESS

- Motion by Walker and supported by Willett to hire Jason Hess as a part-time employee of the township as the Dangerous Building Officer. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Walker and supported by Willett to table Schedule of REU's (Residential Equivalent Units) for sewer until after meeting on February 17, 2016 with the Drain Commission. This item will be on March's agenda. All ayes, motion carried.
- Motion by Wilson and supported by Walker to extend Property tax payment without penalty until February 29, 2016. All ayes, motion carried.
- Issue dealing with Kellk's chickens in a residential zoning area will be enforced through the Zoning Department.
- Motion by Willett and supported by Walker to remove asphalt on the west end of Griswold road and return road to a dirt surface. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Wilson to increase Clerk petty cash to \$300.00 immediately. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-The Township Board had some discussion in regard to a dangerous building burnt down by the Fire Department and there was no issue with Fire Department burning the house on Manitou Rd.

-Board comments: Election Director Irma David was in Lansing on February 9 and 10 for required Election Training.

-Citizen's comments were heard.

-Supervisor Jenkins adjourns the meeting at 8:12 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: _____ Supervisor: _____ Clerk: _____