

Rollin Township Board Meeting ~ March 11, 2015

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor Jenkins, Treasurer Willet, Clerk Combs and Trustees Walker and Wilson. Quorum was reached.
- Motion by Willett and supported by Walker to approve amended agenda to add Training workshops for Electrical Inspector Jim Baker and Deputy Clerk Irma David. All ayes. Motion carried.
- Motion by Walker and supported by Willett to approve as presented minutes February 11, 2015. Four ayes and one abstained, motion carried.
- Motion by Willett and supported by Wilson to approve the disbursements. Roll call - Walker-yes, Willett-yes, Wilson-yes, Combs-yes and Jenkins-yes. Motion carried.
- Motion by Combs and supported by Walker to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Correspondence: One letter from Devils Lake Ventures, LLC to ask the Board to give them a liquor license.
- County Commission Report: Per Jim Driskill; County adopted a wireless policy for phones. Lenawee Now reported on jobs in the county. Legislative dinner scheduled for March 25, 2015. Veteran Day at the Lenawee County Fair is scheduled for July 29, 2015. On April 16, 2015 there will be a county wide tornado drill. On March 12, 2015, there is an Addiction summit for drug addiction, there is a big problem with heroin in our county.

Committee Reports (consent agenda)

- Appeals- (1)
- Assessor : Board of Review meetings are held.
- Building Inspector- 25 inspections
- Cemeteries- one burial this month.
- Electrical Inspector- 14 inspections and 2 registrations.
- Fire Board: Walker gave report on fire department.
- Supervisor Report- Sent the Zoning Ordinance to Region 2 to include in the agenda or Lenawee Cty. Plan Commission. Contacted State Liquor Control Commission several times in regard to liquor licenses. Completed Outdoor Entertainment Ordinance and working on Garbage, Junk, Rubbish and Trash Ordinance. Met twice with festival representative Kim Pickens to discuss Rockin' Hills festival in August. Submitted recommendations to engineer in regard to the Round Lake boat ramp. Preparation for the Board of Review meetings. Also worked on several draft policies.
- Park - No activity
- Township hall use request: (5) requests were received for March and April.
- Transfer Station: Winter hours 12:00 PM – 4:00PM
- Website: Activity up this month from December.
- Zoning Enforcement: (3) violations.
- Planning Commission: (2) meetings were held in February, one special meeting to discuss improvements at the Round Lake boat ramp.

-R.R. Watershed Council: Budget completed and ready for review.

-Motion by Willett and supported by Wilson to approve consent agenda. All ayes, motion carried.

OLD BUSINESS

-Motion by Willett and supported by Wilson to approve a liquor license for Brown- Cat Inc. (Boot Jack Tavern). The township only has one liquor license to approve.

NEW BUSINESS

-Motion by Wilson and supported by Willett to purchase and install a new Fund Accounting system for Rollin Township, for a quoted price from BS&A for \$31,530. This excludes additional in-house expenses for project management and equipment. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Wilson to approve Resolution 2015-1 for Supervisor salary shall remain the same at \$12,500 annually. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-abstained. Motion carried.

-Motion by Willett and supported by Walker to approve Resolution 2015-2 for Clerk salary shall remain the same at \$16,500 annually. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-abstained and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson to approve Resolution 2015-3 for Deputy Supervisor salary shall be set at \$12.00 per hour without limit on annual earnings. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Wilson to approve Resolution 2015-4 for Treasurer salary shall remain the same at \$15,300 annually. Roll call: Wilson-yes, Walker-yes, Willett-abstained, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to approve Resolution 2015-5 for Deputy Clerk salary shall remain the same at \$3600 annually. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to approve Resolution 2015-6 for Deputy Treasurer salary shall remain the same at \$3600 annually. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported Combs to approve Resolution 2015-7 for the Trustees salary shall remain the same at \$2400 annually and \$50.00 per diem. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported Wilson for Resolution 2015-9 to approve line item adjustment. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Willett to approve Resolution 2015-8 to do inter-fund transfers. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported Combs to waiver resident sewer late fee due to miscommunication. Roll call: Wilson-yes, Walker-yes, Willett-no, Combs-yes and Jenkins-no. Motion carried.

-Motion by Willett and supported by Wilson to approve poverty levels at \$14,588 which is set at 125% per State of Michigan Guidelines. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported Walker to approve General Fund to pay Devil's and Round Lake Milfoil expenses fund (\$29,048.15) which is 7.5% of treatment costs as agreed at time assessment was established and authorize the clerk to

prepare two checks before end of month. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Willett to approve the Outdoor Entertainment Ordinance. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-no and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Walker to approve a festival on August 1, 2015, Rockin' the Hills subject to their plan submitted to the township. All ayes, motion carried.

-Motion by Willett and supported by Wilson to approve Devil's Lake Festival of the Arts on June 20, 2015. All ayes, motion carried. The township will file application for road closure with LCRC.

-Training cost of \$500.00 for Electrical Inspector Jim Baker will be addressed at the Budget meeting on March 27, 2015 at 4pm.

-Motion by Willett and supported by Walker to approve \$50.00 for training workshop for Irma David to attend on March 26, 2015 in Tecumseh to cover FOIA and Open Meeting Act. Also the Clerk is authorized to issue the check at this time. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Walker to go into closed session to discuss pending ligations subject to client-attorney privileges at 8:35pm. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to return to open session of the meeting at 8:58 pm. Roll call: Walker-yes, Willett-yes, Wilson-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Wilson to advise our attorney, Fred Lucas to proceed as discussed in closed session. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried

-Motion by Wilson and supported by Walker to publish all ZBA appeals in the Daily Telegram as well as Planning Commission hearing notices if the chairperson request the clerk to do so. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Citizen's comments were heard.

-Motion by Wilson and supported by Willett to adjourn at 9:15 PM. All ayes, motion carried.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: _____ Supervisor: _____ Clerk: _____