

## Rollin Township Board Meeting ~ March 13, 2013

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00PM. Members present were Supervisor Jenkins, Clerk Combs, Treasurer Willett and Trustees Walker and Wilson.
- Motion by Combs and supported Willett to approve the amended agenda, all ayes, motion carried. (add Farmers market, Mark Riggle (Andrews) and Marv Nelson)
- Motion by Willett and supported by Wilson to accept the minutes of February 13, 2013 as presented. All ayes, motion carried.
- Motion by Willett and supported by Wilson to amend the disbursements to include refund to Tom Neil. All ayes, motion carried.
- Motion by Wilson and supported Willett to refund \$208 to Tom Neil for building permit where a check was returned from bank and Neil paid cash, than check cleared at bank. Roll call-Wilson-yes, Willett-yes, Walker-yes, Combs-yes and Jenkins-yes.
- Motion by Willett and supported by Wilson to approve disbursements. All ayes, motion carried.
- Comments from Wilson to move citizen comments after committee reports.
- Motion by Combs to accept the Treasurer report as presented subject to audit, supported by Walker. All ayes, motion carried.
- Correspondences: (3) letters were read; Round Lake boat ramp, DEQ permit and State Police patrolling.
- County Commission Report- Jim Driskill ill, no report.

### Committee Reports (consent agenda)

- Appeals- one appeal at 9094 Cherry Pt.
- Assessor- Assessed new constructions, attended board review meeting.
- Building Inspector- 14 inspections
- Cemeteries- no activities.
- Electrical Inspector- 8 inspections
- Fire Board: Walker gave report on fire dept. activities. Next meeting March 18<sup>th</sup>.
- Devils & Round Lake Report- DEQ permits sent in for both lakes. PLM will take care of Round Lake weeds.
- Park- no report.
- Township hall use request: March 31-Milliman, May 11-Callahan, June 15-Downs. Need updated hall usage policy for next meeting, which may include a \$25 deposit.
- Transfer Station: Collections are picking back up and we're still on winter hours: 12pm – 4pm.
- Website: report given by Willett.
- Zoning Enforcement: 2 site reviews.
- Planning Commission: Walker reports that budget has been turned in. Working on 5 year plan. Next meeting April 4th at 5pm with drive around and meeting to follow.
- Motion by Wilson, supported by Walker to approve consent agenda. All ayes, motion carried.

Citizen comments: Discussion about encroachment at Look out access from owner Mr. Andrews, pending township attorney review.

### OLD BUSINESS

- Look out access re-tabled.

-Office partitions bid-Motion by Willett and supported by Combs to table until next meeting. All ayes, motion carried.

-Sound system bids-Motion by Wilson and supported by Combs to reject bids. All ayes, motion carried.

-Round Lake boat access-committee working on plans for board to review.

-Farmers Market-managed by Land & Lake Ladies Club. Motion by Willett and supported by Walker to allow the use of township parking lot for use this summer for Farmers Market. All ayes, motion carried

### NEW BUSINESS

-Contract for Devils Lake/Round Lake Management-Motion by Walker and supported by Combs not to renew contract with Savin. All ayes, motion carried.

-Weed ordinance- Motion by Wilson and supported by Willett to table until next meeting. All ayes, motion carried.

#### -Salary Resolutions:

Supervisor-Motion made by Willett and supported by Wilson for no change of annual salary of \$10,500 . Roll call: Willett-yes, Walker-yes, Wilson-yes, Combs-yes and Jenkins-yes. The resolution was adopted.

Deputy-Supervisor-Motion made by Willett and supported by Wilson for no change of annual salary of \$600.00. Roll call: Willett-yes, Wilson-yes, Walker-yes, Combs-yes and Jenkins-yes. The resolution was adopted.

Clerk-Motion by Wilson and supported by Walker for no change of annual salary of \$16,500. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. The resolution was adopted.

Deputy-Clerk-Motion by Willett and supported by Walker for no change of annual salary of \$2,400. Roll call: Willett-yes, Walker-yes, Wilson-yes, Combs-yes and Jenkins-yes. The resolution was adopted.

Treasurer-Motion by Combs and supported by Walker for increase of \$300.00 per year for annual salary of \$15,600. Roll call: Combs-yes, Walker-yes, Wilson-yes, Willett-yes and Jenkins-yes. The resolution was adopted.

Deputy-Treasurer-Motion by Walker and supported by Willett for increase of \$300.00 per year for annual salary of \$3300. Roll call: Walker-yes, Willett-yes, Wilson-yes, Combs-yes and Jenkins-yes. The resolution was adopted.

Trustees- Motion by Willett and supported by Combs for no change of annual base salary of \$3,000. Roll call: Willett-yes, Combs-yes, Walker-yes, Wilson-yes and Jenkins-yes. The resolution was adopted.

-Set special meeting for Budget and personnel issues-March 28, 2013 at 4pm at Township Hall.

-**Polices:** Transfer station policy was withdrawn at this time. Motion by Wilson and supported by Willett to adopt policies covering payments, late fees, utility billing and posting. All ayes, motion carried.

-Utility person-Irma David will be discussed at budget meeting.

-Attached is the **Line items adjusted** to budget. Motion by Wilson and supported by Willett to approve attached line item adjustments. Roll call: Wilson-yes, Willett-yes, Walker-yes, Combs-yes and Jenkins-yes.

-Marv Nelson of Bean Creek LLC asked if Rollin Twp. Was interested in taking over water supply. Motion by Walker and supported by Willett that the township is not interested in taking over the water supply for Bean Creek LLC. All ayes, motion carried.

-During Board comments: Motion was made by Willett and supported by Walker to dismiss Rudy Hanna as township building inspector, effective March 31, 2013. Roll call: Willett-yes, Walker-yes, Wilson-no, Combs-yes and Jenkins-no. Motion carried.

-Willett made motion and supported by Wilson to have Clerk issue check for postage for sewer bills. Roll call: Willett-yes, Wilson-yes, Walker-yes, Combs-yes and Jenkins-yes. Motion carried.

-Citizen's comments were heard.

-Motion to adjourn made by Jenkins. Meeting adjourned at 9:30 pm.

Respectfully submitted by :

Denice Combs  
Rollin Township Clerk