

Rollin Township Board Meeting ~ May 11, 2016

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor Jenkins, Treasurer Willet, Clerk Combs and Trustees Wilson and Walker. Quorum was reached.
- Motion by Willett and supported by Walker to approve amended agenda to move Sheriff Welsh before County Commission Report. All ayes, motion carried.
- Motion by Wilson and supported by Walker to approve April 13, 2016 meeting minutes. All ayes, motion carried.
- Motion by Willett and supported by Wilson to approve the disbursements. Roll call - Willett-yes, Combs-yes, Wilson-yes, Walker-yes and Jenkins-yes. Motion carried.
- Motion by Combs and supported by Walker to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Correspondence: A letter from Brooklyn Irish Hills Chamber of Commerce to support Boot Jack Tavern's request for outdoor entertainment. A Household Environment Waste Collection Event is scheduled on May 21, 2016 at Lenawee County Fairgrounds, Goodwill Industries and Habitat for Humanity.
- Sheriff Jack Welsh talked to the Board about the need for additional police presence during the July 4, 2016 holiday weekend. He is asking the community for additional revenue to cover overtime cost.
- County Commission Report: Jim Driskill discussed County Road report, noting that 8% of bridges need attention. On May 21, 2016 is recycle day in Lenawee, flyers are posted as to location and times.
- Citizen's comments were heard.

Committee Reports (consent agenda)

- Appeals- One appeal was held on April 11, 2016 for John Collins at 2868 Round Lake Hwy., Manitou Beach. The appeal was to build with less that required setbacks. It was approved with the following changes; same foundation footprint looking from road. Right side 4'5" from property line with one foot overhang on both sides and rear, three foot overhang on lakeside and height of building not to exceed 35'.
- Assessor: Handled 29 phone calls answering questions from residents and realtors. Lynn held a meeting with Mr. Borton regarding land division on corner of Round Lake Hwy. and Manitou Rd. Conducted 15 site reviews around Shady Shore and rural areas. Also completed name listings for (2) appeals.
- Building Inspector- 13 inspections
- Cemeteries: No activity.
- Electrical Inspector- 4 inspections
- Fire Board: Fire Board met on April 25, 2016. The Fire Department handled 132 calls in March. The annual audit was completed.
- Supervisor Report: Supervisor Jenkins has been working on the Outdoor Entertainment Ordinance. He has been working on cemetery issues with Richard Hawkins. Jenkins has completed a tour of the township checking road conditions and trash. Also Jenkins has been working with local residents concerns and complaints.
- Park: Local residents cleaned up Tibbs Park; installed new ball field with new player benches, the township paid for materials.

-Township hall use request: July 16, 2016 – Dave Reichel.

-Transfer Station: (5) collections consisting of \$2171.00 collected.

-Website: Lynn Wilson gave a report on website usage, very busy month adding local activities for upcoming summer months.

-Zoning Enforcement: 7 permit and 6 violations.

-Planning Commission: Held meeting on April 5, 2016 with light agenda, organizing a committee for future development in the Manitou Beach area.

-R.R. Watershed Council: Meeting was held on April 21, 2016 in Dundee and working on clean-ups.

-Motion by Willett and supported by Walker to approve consent agenda. All ayes, motion carried.

OLD BUSINESS

-Outdoor Entertainment Ordinance was tabled. Supervisor Jenkins, Trustee Walker and Deputy Supervisor Irma David will meet with local businesses in on May 17, 2016 at 2:30PM to discuss this ordinance. Then they will report back to the township board during the June meeting to finalize this ordinance.

-Motion by Willett and supported by Wilson authorize the Lenawee County Road Commission to Asphalt overlay on Rollin Hwy. between Rome Rd. and Raymond Rd. for a cost of \$83,613.20 and hot patch local roads for a cost of \$16,387.00. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to charge Administrative fees on grave opening (\$100.00), hall rental (\$50.00) and park reserve (\$25.00) effective June 1, 2016. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson that effective June 1, the Transfer Station will no longer accept residents or contractors bringing dump vehicles of demolition and construction materials. All ayes and no nays, motion carried.

NEW BUSINESS

-Motion by Wilson and supported by Willett to approve Policy on Cemetery Plot Assignment. All ayes and no nays, motion carried.

-Motion by Wilson and supported by Walker to increase our Comcast Franchise to 4% for ten years. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to authorize Supervisor Jenkins to sign 10 year Comcast Franchise contract. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to deny Richard Hawkins request to purchase graves in Section 2-3 in an aisle way at Quaker Cemetery. All ayes, no nays. Motion carried.

-Motion by Walker and supported by Willett to approve an AOS printer contract. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to authorize Attorney Fred Lucas to proceed with declarative suit to claim ownership on township property. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Walker to file for reimbursement for the last election from the county. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to approve a MTA training class on cemeteries on July 16, 2016 for \$162.00 plus travel for Clerk Combs and Deputy Clerk David. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to hire Ray McGrath as an alternate at the Transfer Station. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Wilson to delay the charging of late fees for the April 1, 2016 billing for unpaid sewer balances until May 25, 2016 due to the issues identified with the last mailing. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Board comments were heard.

-Citizen's comments were heard.

-Motion by Wilson and supported by Walker to adjourn the meeting at 9:16 pm.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: _____ Supervisor: _____ Clerk: _____