

Rollin Township Board Meeting ~ June 11, 2014

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00PM. Members present were Supervisor Jenkins, Clerk Combs, Treasurer Willett and Trustees Walker and Wilson.
- Motion by Willett and supported by Walker to accept the agenda with following additions requested by Combs; Pay for computer support and Farmers Market. All ayes, motion carried.
- Motion by Willett and supported by Walker minutes on May 14, 2014. All ayes, motion carried.
- Motion by Willett and supported by Wilson to approve the disbursements. Roll call Wilson=yes, Walker=yes, Willett=yes, Combs=yes and Jenkins=yes. Motion carried.
- Motion by Combs and supported by Walker to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Correspondences: Devil's & Round Lake Men's Club 7K run/walk on July 4, between 7am – 9am, the run starts at the Highland Inn. PLM will be treating Devil's Lake for weeds on June 12, 2014.
- County Commission Report: Jim Driskill gave report on county activities.
- Citizen's comments were heard.

Committee Reports (consent agenda)

- Appeals- (3)
- Assessor – attached report.
- Building Inspector-42 inspections
- Cemeteries- no activity
- Electrical Inspector- 12 inspections
- Fire Board: Walker gave report on fire dept. activities, department had 96 incidents. Also mentioned that the Fire Dept. is still paying penalties and interest for not paying bills and state withholding tax on time. The department is still having accounting problems that are not being addressed. Next meeting June 16, 2014.
- Supervisor Report- Phil Rubley is performing township audit this week. Starting July 1, 2014, Supervisor Jenkins requesting that all mileage be reported on a log sheet. We are waiting on the results of Todd Dailey's review of the Lookout retaining wall. Road commission contracts discussed. PLM surveyed both lakes for weeds and found Round Lake did not need treatment at this time and PLM will treat about 30 acres in Devil's Lake on June 12, 2014.
- Park- No activity
- Township hall use request: None
- Transfer Station: Summer hours from 9am – 4:00pm.
- Website: Lynn Wilson gave summary of Website activities.
- Zoning Enforcement: (10) site reviews
- Planning Commission: Meeting on June 5, 2014 re-zoning on property by old Poop Deck was discussed. More information is needed to continue with request. Scott Szeve discussed the option of putting in a campground in Rollin. Also the Master Plan was reviewed. Next meeting June 12, 2014, to discuss accessory buildings.

-R.R. Watershed Council: No report.

-Motion by Wilson and supported by Walker to approve consent agenda. All ayes, motion carried.

OLD BUSINESS

-Facility Use Resolution presented and voted on. Resolution will be on web-site and in Clerk's office for review. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion made by Walker and supported by Wilson to rescind the accessory building motion made on 5-14-2014 because the process needed to be reviewed by Lenawee Cty. Planning Commission prior to being presented to the Rollin Township Board. All ayes, motion carried.

NEW BUSINESS

-Motion by Wilson and supported by Willett to approved Policy on Inspection of records in Assessor's office. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson to authorized Supervisor Jenkins to give Harvill's contractors at Lookout access permission to use access as needed to repair retaining wall with omission of 60 day extension. All ayes, motion carried.

-Motion by Wilson and supported by Willett to hire an office worker to scan township documents for a digital record at a rate of \$10.00 per hour. Once the job description is completed, an ad will be put in paper for the position. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Wilson and supported by Walker to approve (4) road commission contracts for local road improvements, also Clerk is authorized is issue check for 35% of total cost of contracts (\$52,761.10). Roll call: Wilson –yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Wilson to approve Policy on Capitalization of Improvements to township property. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Combs and supported by Willett to pay Irma David at a rate of \$12.00 per hour for server installation support. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Combs and supported by Willett to authorize the Building Inspector to issue a certificate of occupancy for the seasonal use of the storage building for the Farmers Market. All ayes, motion carried.

-Citizen's comments were heard.

-Motion by Wilson and supported by Willett to adjourn the meeting at 9:05 PM, all ayes, motion carried.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: ___July 9, 2014___ Supervisor: ___John Jenkins___ Clerk: ___Denice Combs_____