

Rollin Township Board Meeting ~January 11, 2017

-Supervisor David called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor David, Treasurer Willet, Clerk Combs and Trustee Walker. Trustee Wilson excused. Quorum was reached.

-Motion by Willett and supported by Walker to approve amended agenda, to add temporary cemetery contractor. All ayes, motion carried.

-Motion by Walker and supported by Willett to approve December 14, 2016 meeting minutes. All ayes, motion carried.

-Motion by Willett and supported by Walker to approve the disbursements. Roll call - Willett-yes, Combs-yes, Walker-yes and David-yes. Motion carried.

-Motion by Combs and supported by Walker to accept the Treasurer's report, subject to audit. Roll call- Walker-yes, Willett-yes, Combs-yes and David-yes, motion carried.

-Correspondence: none

-County Commission Report: No report.

-Our lake treatment company; PLM gave a review of the weed treatment in both lakes. According to Steve Hanson the treatment has been very successful, although it is an on-going process.

-Motion made by Willett and supported by Walker to support and approve the Tip-up plans as presented. All ayes, motion carried.

-Citizen comments: No comments.

Committee Reports (consent agenda)

-Appeals: no appeals.

-Assessor: According to Lynn Balice the month of December was very busy had a day of training with BS&A. She continued to work on updating properties and is preparing for March Board of Review meeting. The Organizational meeting will be on March 7. The Board of Review meetings will be on March 13 & 14, from 1:00pm – 4:00pm and 6:00pm and 9:00pm. The township had 15 new houses completed in 2016 and had seven additions and 12 garages and pole barns built.

-Building Inspector- 21 inspections

-Cemeteries: No activity. The cemetery was plowed once.

-Electrical Inspector- 6 inspections

-Fire Board: The Fire Board met on December 19, 2016, there was 139 calls during the month. Transfers bring in additional funds so the department was able to offer some incentive pay to their staff. Also the Board is investigating purchasing a newer ambulance, cot for ambulance and some additional radios.

-Supervisor Report: Supervisor David updated several policies for Board review. She attended County-wide Road meeting in Adrian. Also continues to work with the Zoning Department and Assessor to update records. Reviewed

invoices from township attorney for the entire year. Meets with residents on a regular basis to resolve issues and complains. Met with Devils and Round Lake Men's Club relating to Tip-up plans. Irma forwarded lawsuit on recent ZBA decision to insurance company. Also worked with webmaster on January replacement.

-Park: no report.

-Township hall use request: One hall request from the Land and Lake Ladies Club on Tip-up weekend to sponsor children's activities on February 4, 2017.

-Transfer Station: (5) collections consisting of approximately \$1100.00 collected. Winter hours are from 12n – 4p on Saturdays.

-Website: Lynn Wilson handled out website report prior to meeting for Board review.

-Zoning Enforcement: 4 permits and 2 violations.

-Planning Commission: A Special meeting was held on January 5, 2017, to discuss re-zoning of (2) properties located at 251 Devils Lake Hwy. and 161 Walnut St. After the special meeting was held, the Planning Commission went into their regular meeting. At the regular meeting they discussed zoning issues and special approval for mobile parks to allow campers.

-R.R. Watershed Council: no report.

-Motion by Willett and supported by Walker to approve consent agenda. All ayes, motion carried.

OLD BUSINESS

-Motion by Willett and supported by Combs to authorize Trustee Walker to purchase (2) chains and padlocks for the sum of \$100.89 to be installed at Tibb's park to prevent vehicles from using park during winter months. Roll call: Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Walker to utilize our present webmaster, Lynn Wilson for January. In the meantime train Rachel Millyard to maintain the web-site on a temporary basis until an employment search can be completed. Roll call: Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

NEW BUSINESS

-Motion by Willett and supported by Walker for resolution to initiate proceedings as prescribed in Part 309 of Inland Lake Improvements of the Natural Resources and Environmental Protection Act PA 451 to implement a project for the sole purpose to address nuisance aquatic plants in Posey Lake also to establish a special assessment district. Roll call: Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Walker for resolution for granting approval to incur engineering, surveying, and associated costs for a Posey Lake Improvement Board Petition, the petition is for the sole purpose of implementing a project to address nuisance aquatic plants in Posey Lake. Roll call: Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Walker and supported by Willett to approve Late Utility bill payment policy revision. All ayes, motion carried.

-Motion by Walker and supported by Willett to authorize the township to do background checks on new employees and driving record review for employees that are paid mileage. All ayes, motion carried.

-Motion by Willett and supported by Walker to authorize Supervisor David to get the old block building at Rollins Center Cemetery on Rome Rd. secured to prevent unauthorized persons entering the building. Roll call: Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Walker to authorize the following personnel to have their signatures on all bank accounts that the township utilities; Treasurer Marcia Willett, Deputy Treasurer Rachel Millyard, Clerk Denice Combs, Deputy Clerk Diana Szczesny and Supervisor Irma David. All ayes, motion carried.

-Motion by Willett and supported by Walker to appoint Rich Bays as alternate on the Board of Appeals. Roll call: Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Walker to pay Dave Itle for snow plowing on an hourly rate. Roll call: Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

-Motion by Willett and supported by Walker to utilize Ben Chestney as temporary cemetery contractor until the township completes an employment search. Roll call: Walker-yes, Willett-yes, Combs-yes and David-yes. Motion carried.

Board Comments:

Citizen's comments were heard.

-Motion by Willett and supported by Walker to adjourn the meeting at 8:35pm. All ayes motion carried.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: _____ Supervisor: _____ Clerk: _____